

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on July 9, 2018, at 7:26 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the Board and the press on July 6, 2018.

Present and acting as trustees were:

Don Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
William Pizzi
Denise Tenyer

Absent was:

Denise Devereux-Peters

Also in attendance were:

Jesse Henning, Executive Director
Victoria Rakowski, Head of Operations
Michael Campagna, Digital Services Manager
Lisa Stordahl, Office Manager

President Minner called the meeting to order. The minutes from the June 11, 2018 Regular Meeting were reviewed. President Minner asked if there were any questions or corrections to the minutes. There were none. President Minner moved, and Ms. Pintozzi seconded, to approve the minutes of June 11 as presented. **The motion passed unanimously.**

Executive Session minutes were reviewed for the following dates:

- August 28, 2017
- September 20, 2017
- October 2, 2017
- October 6, 2017
- October 12, 2017
- December 11, 2017
- January 8, 2018
- January 9, 2018
- January 17, 2018
- February 12, 2018

President Minner moved and Ms. Pintozzi seconded the motion to hold these Executive Session minutes confidential and not release them for public viewing at this time. **The motion passed unanimously.**

President Minner welcomed the Digital Services Manager, Mr. Michael Campagna, to the meeting. Mr. Campagna thanked the board for approving the Digital Services Specialist position held by Ms. Lauren Kelly. He noted that she has been a fantastic addition to his department and a tremendous asset to library. With Ms. Kelly's help, his department is able to participate in more outreach visits and one-on-one appointments. In June alone, they were able to accommodate 25 one-on-one appointments with Barrington Area Library cardholders. Mr. Campagna highlighted a few of the projects he and Ms. Kelly have been a part of in recent months including a collaboration with Grove Avenue School's Fresh Inc. program, which is a precursor to the Incubator program at Barrington High School. In addition, he passed around a completed prosthetic hand that had been printed in the Makerlab and discussed at the June Board Meeting. Mr. Campagna also shared about a recent outreach visit to Lake Barrington Shores, which led to LBS residents creating twenty different projects in the Makerlab. The board thanked Mr. Campagna for his presentation and he left the meeting.

Ms. Carr reported on the Budget, Finance and Levy Committee Meeting, which was held prior to the Regular Meeting at 6:30 p.m. to review the Fiscal Year 2019 working budget. The committee recommended the adoption of the Fiscal Year 2019 budget as presented.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED

Ordinance 2018-3, an Ordinance providing for the Tentative Budget and Appropriations of Barrington Public Library District, Cook, Kane, Lake and McHenry counties, Illinois for the fiscal year beginning July 1, 2018 and ending June 30, 2019 was reviewed. Ms. Carr moved, and Ms. Clifford seconded, to approve Ordinance 2018-3 as presented.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED

President Minner set the date for the Budget and Appropriations Ordinance Hearing for September 10, 2018.

Ms. Carr presented the Treasurer's report. The beginning balance was \$7,350,978.04 with receipts of \$1,249,955.72 and expenditures of \$641,229.81; leaving an ending balance of \$7,958,644.77. At the close of the fiscal year, YTD Revenues are at 103.23% of anticipated

while YTD Expenditures are at 81.61% of budget. Ms. Carr moved, and Mr. Pizzi seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

Nays: 0

Absent: Peters

Motion: CARRIED

Director Henning spoke next and discussed the status of the parking lot project that is currently underway. He noted that phase one of the project was nearly complete and that phase two would begin by the end of the week. Phase two will take two to three weeks to reach conclusion. Even with the ongoing construction, library attendance at programs has been great with two hundred forty-five customers showing up for the ice cream social and three hundred attending the Youth Services bug program.

Director Henning was excited to share that the Barrington Area Library had a 90.2% approval rating in a recent Community Needs Survey, and noted that the report was ripe with information that would help us to continue to fill the information needs of our community.

Director Henning also discussed some of the important topics that were addressed at the most recent ALA convention. A few of his favorites included "Transforming Community Relationships Through Dialogue"; "Buried in a Dying Field", presented by Barrington staff member, Stefanie Molinaro; "A Library for Everyone: Community Centered Design to Promote Inclusive Librarianship" which addressed accessibility issues; and an interesting program in Massachusetts that assigns MIT students to local libraries.

In New Business, the Audit Committee will complete the library's annual audit on Friday, July 20, 2018 at noon.

There being no further business, Ms. Tenyer moved, and President Minner seconded, to adjourn. **The motion passed unanimously.**

Adjournment was at 8:33 p.m.



Secretary